

Housing Authority of the County of Tulare

Job Description

Job title: MAINTENANCE PERSON – PAINTER I & II

Work Location: One or more of the agency office locations located in Tulare County

Department: MAINTENANCE

Reports to: AREA MANAGER/MAINTENANCE PROGRAM DIRECTOR

☒ **Full-time**
☐ **Part-time**

☐ **Exempt**
☒ **Nonexempt**

DEFINITION:

Under direction to perform exterior and interior painting of buildings, tenant units and other Housing Authority structures.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- General painting of rental units, including the application of paint to surfaces, including exterior walls, garage doors, trim, as well as interior walls, floors, doors and cabinets.
- Mixing, matching and application of paint, varnish, shellac, enamel and other finishes.
- Scraping, sandpapering, priming or sealing surfaces prior to painting.
- Cleaning of walls to ensure proper adherence.
- Covering surfaces with cloth or plastic to ensure protection.
- Calculating amounts of required materials.
- Filling in of cracks, holes and joints with caulk, putty, plaster or other fillers, and the using of caulking guns or putty knives.
- Utilizing spray guns for large jobs.
- Erecting scaffolding, movable and immovable staging and various rigging to gain access to difficult areas.
- Moving of furniture and equipment as necessary.
- Removing fixtures such as pictures, doorknobs, lamps and electric switch covers prior to painting.
- Applying paint according to directions and applying touchups or second coats as necessary.
- Taping off of areas when needed.
- Removing paint splatters when finished.
- Cleaning of all equipment, including brushes and spray guns.
- Work on ladders to reach high ceilings or walls.

MARGINAL FUNCTIONS: Performs related work as required or delegated.

EDUCATION AND/OR WORK EXPERIENCE REQUIREMENTS:

- High School education or GED equivalent.
- Minimum of three years of experience in the painting trade.

KNOWLEDGE OF:

- Procedures, equipment and supplies used in the painting of both building interiors and exteriors.

SKILLS TO:

- Follow supervisor's instructions.
- Complete all job assignments in a timely and safe manner.

DESIRABLE QUALIFICATIONS:

- Computer literate in MS Office software.

PHYSICAL CHARACTERISTICS:

- Manual dexterity of hands and wrists to use various tools, paint brushes and operate spray-gun equipment.
- Mobility to move around painting sites, area projects and housing units.
- Flexibility and strength to bend, reach, kneel, stoop and lift up to 100 pounds on a continuing basis.
- Ability to complete reports work orders, etc.
- Good verbal and hearing skills. Able to understand, give instructions, and communicate with other employees and the public.
- Good eyesight to be able to perform all the above and other duties in a safe manner.
- Ability to operate a motor vehicle.
- Ability to cope with stressful circumstances and to cordially interact with co-workers to accomplish common tasks.
- Ability to tolerate working in heat and cold weather conditions.
- Regular attendance required.

LICENSES/CERTIFICATES:

A valid California driver's license and acceptable DMV record.

Adopted: 2/2024