



Housing Authority
of the
County of Tulare

CLASSIFICATION: MAINTENANCE PERSON I
(General Maintenance Temporary)

RESPONSIBLE TO: AREA MANAGER OR CHIEF INSPECTOR

DEFINITION: Under direction to perform semi-skilled repair and cleaning of buildings and grounds; and to perform other work as required.

EXAMPLES OF DUTIES: General maintenance of rental units, including cleaning and paint preparation; operate power and hand tools; may be required to do supervised semi-skilled repair work on rental units, such as assist with minor plumbing, carpentry and grounds work.

EDUCATION/EXPERIENCE: Graduation from high school. One year's experience in maintenance, repair and grounds keeping work.

KNOWLEDGE OF: Procedures, equipment and supplies used in the maintenance and repair of buildings and grounds.

SKILLS TO: Follow supervisor's instructions; complete all job assignments in a timely and safe manner.

PHYSICAL CHARACTERISTICS: Manual dexterity of hands and wrists to use tools, operate power equipment, fill out reports, work orders, etc. Mobility to move around construction sites, area projects and housing units. Agility to climb up and down ladders, work on rooftops, move appliances, etc. Flexibility and strength to bend, reach, stoop and lift up to 100 pounds on a continuing basis; good verbal and hearing skills to be able to understand instructions and communicate with other employees and the public; good eyesight to be able to perform all the above and other duties in a safe manner; ability to operate a motor vehicle. Must have ability to cope with stressful circumstances and to cordially interact with coworkers to accomplish common tasks. Must be able to tolerate working in heat and cold-weather conditions. Regular attendance required.

LICENSES/CERTIFICATES: A valid California driver's license.